



# Bible Center School

1111 Oakhurst Drive

Charleston, West Virginia 25314

304-346-0222 • [www.BibleCenterChurch.com/school](http://www.BibleCenterChurch.com/school)

Michael B. Reynolds, Administrator • [mreynolds@biblecenterchurch.com](mailto:mreynolds@biblecenterchurch.com)

## Staff Application

Full Name

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Address

City

State

Zip

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Social Security Number

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Home Phone

Mobile Phone

E-mail

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Position Desired

Date Available

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Educational Background (List last school attended first)

Name of School	City/State	Degree/Diploma	Dates Attended

Describe educational classes taken:

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Describe your experience in working with children:

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Previous Employment (Last two placements only)

Employer/Location	Dates	Duties	Reason for Leaving

Give your personal Christian testimony (salvation experience, etc.):

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What church do you attend?

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Pastor's Name

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Personal References

Name	Address	Phone	Relationship

**Applicant's Certification and Agreement**

I understand that Bible Center School does not discriminate in its employment practices against any person because of gender, race, color, age, national or ethnic origin or disability. I further understand that any offer of employment is conditioned on the proof of legal authority to work in the United States.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or if hired may subject me to immediate dismissal.

I authorize Bible Center School to inquire about my work and personal history and to verify all data given in my application for employment, related papers and my oral interviews. I authorize the release and giving of any information requested by Bible Center School such as employment records, performance reviews and personal references.

I further certify that I have carefully read and do understand the above statements.

Signature

Date

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